

HUDSON FIRE PROTECTION DISTRICT



702 CEDAR STREET/PO BOX 7

HUDSON, CO 80642

Phone: 303-536-0161 / Fax: 303-536-0162

Application for Volunteer/Reserve Firefighter

Please complete the following for this job position prior to the quarterly start dates which will be the second Monday of January, April, and July, and October:

1. All applicants must fill out the attached application
2. A cover letter
3. A resume
4. Short essay describing why you want to be a firefighter with Hudson Fire Protection District
5. All certifications held
6. Copy of driving record from DMV
7. Attend 4 meetings/trainings
8. Agility test
9. Written test
10. Interview

If conditional offer is made, applicant will have to pass a background screening as well as a health/drug screening.

HUDSON FIRE PROTECTION DISTRICT



702 CEDAR STREET/PO BOX 7

HUDSON, CO 80642

Phone: 303-536-0161 / Fax: 303-536-0162

POSITION: VOLUNTEER/RESERVE FIREFIGHTER

STATUS: VOLUNTEER/RESERVE

Summary of Position: The Firefighter is responsible for all aspects of responding to calls for service, protection of life and property through prevention and extinguishment of fires, and providing specialized rescue. The Firefighter is also expected to perform basic life support emergency medical services until advanced life support units arrive on scene. Non-emergency duties may include, but not be limited to, maintenance; fire prevention; inspections; pre-fire planning; and, other community support services. The Firefighter also will be responsible for the general cleanliness and upkeep of facilities, grounds, equipment and other District property.

Supervision Exercised: The Firefighter performs no supervisory duties.

Essential Duties and Responsibilities: This description is illustrative only and not intended to be all-inclusive.

1. Responds to emergency and non-emergency calls, as required.
2. Operates equipment related to the fire service, including but not limited to, fire hoses; nozzles; air packs; various tools; fire extinguishers; fans; ropes; ladders; extrication equipment; emergency medical equipment; AED; oxygen bottles; suction units; spine boards; cervical collars; and ambulance cots. Assists, and may present, quality training opportunities.
3. Maintains records and documentation relating to District equipment, including computer entry and organization of records, as required.
4. Assists the maintenance department in areas of light maintenance, as required.
5. Be responsible for the safety and general cleanliness of the facilities, grounds, apparatus, and other District property.
6. Be responsible for the maintenance and regular inspection of tools, equipment, hose and other firefighting equipment.
7. Completes special projects, as required, including non-incident related projects that will have completion deadlines and standards.
8. Maintains positive, effective working relationships with District volunteers and employees, supervisors, the Board, the public, and other agencies, such as police, ambulance, Town Government, community groups, and other professional service providers.
9. Assist with pre-fire planning reports.
10. Assists the Fire Chief with the fire prevention program and inspections.
11. Attends community meetings, as required.

12. Effectively delivers presentations and information to diverse groups.
13. Attend District/Departmental meetings and trainings, as required.
14. Positively and effectively work within a team environment and shared decision-making process.
15. Consistently and correctly apply the District's rules, policies and procedures.
16. Timely prepare complete and accurate District reports and other records.
17. Present a professional image of the District at all times.
18. **Maintain minimum training requirement and certifications as required by the District. Must maintain 75% of all in house trainings as a probationary member.**
19. **Maintain a minimum of 25% of calls (or approx.. 40 hours a month of staffing) to receive pension and a minimum of 20% to remain on the department**
20. Perform such other duties as may be prescribed by the Fire Chief or his or her designee.
21. **Probationary task book must be completed within 1 year.**

Working Environment/Physical Requirements:

This position requires work in a variety of locations and conditions, including office areas, in and around a wide variety of automotive, mechanical, chemical and medical equipment or supplies, and emergency scenes of every type.

1. A portion of this position will involve sedentary, administrative work in an office environment or in training facilities; however, in emergency situations, the Firefighter will be required to respond to all types of service calls.
2. Strenuous physical activity under extreme adverse conditions may be required periodically.
3. Must possess the ability to lift items in excess of one hundred fifty (150) pounds occasionally and up to sixty (60) pounds frequently.
4. This position requires standing, running, walking, sitting, kneeling, stooping/bending, lifting, squatting, pushing, pulling, crawling, jumping, sliding, climbing, pinching, gripping digging, spraying, reaching over head, reaching away from body, and repetitive motion.
5. Will be required to work in all weather conditions and in extreme temperatures below twenty degrees (20 degrees) Fahrenheit and in excess of one hundred degrees (100 degrees) Fahrenheit.
6. Work may be performed under hazardous and adverse conditions, including but not limited to, weakened structures, slippery and uneven surfaces, proximity to moving mechanical equipment, burning structures, broken glass or other materials, electrical currents, high places, and confined spaces.
7. Work may result in exposure to contaminated environments, including but not limited to, hazardous materials, smoke, gases, chemicals, fumes, odors, mists and dusts.
8. Work may result in exposure to air or blood borne infectious diseases or illnesses, such as Hepatitis A, B or C, HIV, tuberculosis, small pox, etc.
9. Work may result in exposure to high noise levels requiring the wearing of hearing protection.
10. This position demands frequent use of sensory activities such as talking, seeing, hearing, smelling, feeling (identifying objects by touch), depth perception and color vision.
11. This position requires the ability to read, write, speak and understand the English language at a level adequate to perform the job
12. This position will involve periods of high physical, mental and/or emotional stress.

HUDSON FIRE PROTECTION DISTRICT



**702 CEDAR STREET/PO BOX 7
HUDSON, CO 80642**

Phone: 303-536-0161 / Fax: 303-536-0162

I have read and understand the job responsibilities and duties of a firefighter at Hudson Fire protection District. I understand that it is illustrative and not all-inclusive and that these are only basic expectations and requirements.

X_____

Date:_____



Hudson Fire Protection District Application for Volunteer/Reserve Firefighter

Before submission of this application make sure that you have the following information. Then sign and date this page.

- Cover Letter
- Resume
- Short essay describing why you want to be a firefighter with Hudson Fire Protection District
- Completed application
- Completed training meeting sign off form
- Signed job responsibilities and duties form
- Copy of driver's license
- Copy of driving record
- Copy of all certifications held
- This form signed and dated.

“By signing this page I verify that I have answered and completed every question honestly and to the best of my ability.”

Printed name

Signature

Date



APPLICATION FOR VOLUNTEER/RESERVE FIREFIGHTER

Pre-employment Questionnaire
An Equal Opportunity Employer

PERSONAL INFORMATION

NAME (LAST NAME FIRST)			SOCIAL SECURITY NO.	
PRESENT ADDRESS	APT. NO.	CITY	STATE	ZIP
PERMANENT ADDRESS	APT. NO.	CITY	STATE	ZIP
ARE YOU 18 YEARS OR OLDER? <input type="checkbox"/> YES <input type="checkbox"/> NO	PHONE			

DESIRED EMPLOYMENT

POSITION		DATE YOU CAN START
ARE YOU EMPLOYED NOW? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF SO MY WE CONTACT YOR PRESENT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	
EVER APPLIED TO HFPD BEFORE? <input type="checkbox"/> YES <input type="checkbox"/> NO	WHEN?	
EVER WORKED FOR HFPD BEFORE? <input type="checkbox"/> YES <input type="checkbox"/> NO	WHEN? (START)	END
EVER BEEN EMPLOYED/ VOLUNTEERED AT ANOTHER FIRE DEPARTMENT? <input type="checkbox"/> YES <input type="checkbox"/> NO	WHEN? (START)	END
WHERE?		

EDUCATION

SCHOOL LEVEL	NAME AND LOCATION OF SCHOOL	NO. OF YEARS ATTENDED	DUD YOU GREADUATE?	SUBJECTS STUDIED
GRAMMAR SCHOOL				
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS OR CORRESPONDANCE SCHOOL				

GENERAL

SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK
SPECIAL TRAINING
SPECIAL SKILLS

FORMER EMPLOYERS

LIST BELOW LAST THREE EMPLOYERS, STARTING WITH THE MOST RECENT ONE FIRST.

NAME OF PRESENT OR LAST EMPLOYER			
ADDRESS		CITY	STATE ZIP
STARTING DATE	LEAVING DATE	JOB TITLE	
STARTING SALARY	FINAL SALARY	MAY WE CONTACT YOUR SUPERVISOR? <input type="checkbox"/> YES <input type="checkbox"/> NO	
NAME OF SUPERVISOR		TITLE	PHONE
DISCRIPTION OF WORK			
REASON FOR LEAVING			

NAME OF PREVIOUS EMPLOYER			
ADDRESS		CITY	STATE ZIP
STARTING DATE	LEAVING DATE	JOB TITLE	
STARTING SALARY	FINAL SALARY	MAY WE CONTACT YOUR SUPERVISOR? <input type="checkbox"/> YES <input type="checkbox"/> NO	
NAME OF SUPERVISOR		TITLE	PHONE
DISCRIPTION OF WORK			
REASON FOR LEAVING			

NAME OF PREVIOUS EMPLOYER			
ADDRESS		CITY	STATE ZIP
STARTING DATE	LEAVING DATE	JOB TITLE	
STARTING SALARY	FINAL SALARY	MAY WE CONTACT YOUR SUPERVISOR? <input type="checkbox"/> YES <input type="checkbox"/> NO	
NAME OF SUPERVISOR		TITLE	PHONE
DISCRIPTION OF WORK			
REASON FOR LEAVING			

REFERENCES

BELOW, GIVE THE NAMES OF THREE PERSONS YOU ARE NOT RELATED TO, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

	NAME	ADDRESS	PHONE	BUSINESS	YEARS ACQUAINTED
1					
2					
3					

SERVICE RECORD

BRANCH OF SERVICE	DISCHARGE DATE RANK

<p>HAVE YOU BEEN CONVICTED OF A FELONY WITHIN THE LAST 5 YEARS? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>IF YES, EXPLAIN. (WILL NOT NECESSARILY EXCLUDE YOU FROM CONSIDERATION)</p>

AUTHORIZATION

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE AND RELEASE THE COMPANY FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM

I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE.

SIGNATURE _____

DATE _____

DO NOT WRITE ON THIS PAGE FOR INTERVIEWER'S ONLY

INTERVIEWED BY	DATE
COMMENTS	

INTERVIEWED BY	DATE
COMMENTS	

INTERVIEWED BY	DATE
COMMENTS	

HIRED (DATE) FOR DEPT.	FOR POSITION		
APPROVED 1	OFFICER	DATE	
APPROVED 2	OFFICER	DATE	
APPROVED 3	CHIEF	DATE	

HUDSON FIRE PROTECTION DISTRICT



**702 CEDAR STREET/PO BOX 7
HUDSON, CO 80642**

Phone: 303-536-0161 / Fax: 303-536-0162

Applicants must complete 4 Monday night training and 1 of the 4 must be a medical night. Trainings are usually held at station 1 at 1900 hours. It is up to the applicant to make sure that there are no changes to the training schedule by calling into the station prior to the training.

Date	Type of training (minimum of 1 medical night)	Instructor Sign off